



Queen of Peace Catholic School

Fostering faith, Family, and Future

Pastor: Fr. Thomas Bennett † Principal: Mrs. Renee Baeza

Updated Reopening Plan 2020-2021 school year

July 28, 2020

Dear Queen of Peace Catholic School Families,

On Thursday, July 23, Governor Ducey made an Executive Order allowing decisions for in-person instruction to be based on state benchmark criteria and allowing districts flexibility with their date for in-person instruction. ***The Diocese of Phoenix- Catholic Schools Office made the decision for our Catholic schools to begin the school year online (Plan C) for all students.*** The Diocese has a ***target date of in-person instruction of Tuesday, September 8.*** The Diocese will utilize the state benchmark criteria and provide guidance to our Catholic Schools if we continue with Plan C or be able to provide in-person instruction beginning on Tuesday, September 8. We will continue to communicate with you as information is passed along to our school.

What does that mean for our school?

Queen of Peace Catholic School ***will begin our school year on Monday, August 17, implementing Plan C- Distance Learning Model for all students.*** This Model is a structured remote learning through Google Classroom and Class Dojo for all students.

Structured Plan C- Distance Learning Model school day for all students:

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| 8:05-11:30am | *Announcements & prayer with teacher *Structured learning, including live instruction from teacher(s) Attendance will be taken based on student log in. |
| 11:30am | Students log off Google Classroom/Class Dojo |
| 11:30am-12:30pm | Lunch break |
| 12:30-3:00pm | Students can log back into Google Classroom during this timeframe. Teachers will be available to assist students virtually, provide small group assistance, and/or students work on schoolwork and homework assignments. |

The instruction will include:

Core class instruction (Religion, Math, English Language Arts, Reading, Social Studies, and Science). Special Area classes (Music, PE, and Technology) will be either integrated within the core class assignment (not additional assignments) or as enrichment.

Over the two weeks, your family will receive:

Your child's school Google email and password to access Google Classroom. This email is safe and only utilized within Google Classroom. Video tutorials on how to navigate Google Classroom. Information to log into Class Dojo. An email from your child's teacher with information regarding their class. Technology pick up dates: August 10- 17.

What should our family do as we prepare for the start of the school year now?

Please see attached *In Preparation for Your Child(ren)*.

More information to help you prepare are attached: *The ABC's of QOP Plan C*

What happens when our school can begin in-person learning?

The target date to reopen our school to provide *in-person instruction is Monday, September 8*. We will open utilizing Plan B- Hybrid Model. The school will communicate this to families when we are able to move to this plan. ALL STUDENTS WILL BE REQUIRED TO WEAR CLOTH MASKS (ONE SOLID COLOR WITH NO WRITINGS AND NO DESIGNS)

What does Plan B- Hybrid Model look like?

This Plan is an A/B cohort model which maximizes the instructional day, limits movement on campus and allows for social distancing in the classroom. This model will incorporate core classes (Religion, Math, English Language Arts, Reading, Social Studies, and Science) during the in-person school day. Special Area classes (Music, PE, and Technology) will be assigned for the week to be worked on at home as well as continued core class assignments.

Cohort A will attend school Monday- Tuesday 8am- 3pm and every other Wednesday 8am- 12:15pm

Cohort B will attend school Thursday- Friday 8am- 3pm and every other Wednesday 8am- 12:15pm

How do I know if my child(ren) will be in Cohort A or Cohort B session for Plan B-Hybrid Model?

An email will be sent to your family by Aug. 3 identifying the session your child(ren) will be attending when we utilize Plan B- Hybrid Model.

What if our family is not comfortable sending our child(ren) back to school when it reopens for in-person instruction?

We respect your decision for your child(ren). We look forward to when we can welcome your child(ren) back on campus. Your family must complete the QOP at Home Plan Agreement (will

be sent in separate email) submit to the School Office before in-person instruction begins. This will help us prepare our school environment and for teacher preparation for all students.

Can our family change from Distance Learning and return to in-person instruction at the school?

Absolutely, we do ask for one week's notice to prepare the classroom.

Will lunch be provided during Distance Learning?

Lunch will be provided to families who order lunch for the month. Lunch must be picked up if ordered. Lunch application is attached.

It is possible that we may need to alternate among our three Plans throughout the school year due to recommendations and guidance from the Diocese of Phoenix. Our school will strive to provide a two-week notification when we transition to a different Plan to allow families to prepare. The health and safety of our students, staff, and their families is our priority, and this will continue to be our guiding direction.

Blessings!

Stay safe and healthy!

Attached:

*2020-2021 School Calendar

*Summary of Policies and Procedures (previously sent out on July 6, 2020) (below)

*In Preparation for Your Child(ren)

*ABC's of QOP Plan C

*Lunch Application

SUMMARY OF COVID-19 POLICIES AND PROCEDURES

While we greatly desire to return to school, we also need to heed guidelines from federal, state, and local health officials, as well as those from the Diocese of Phoenix.

2020-2021 SCHOOL CALENDAR

School calendar is attached and on the school website. Calendar will be updated as we receive information from the Diocese of Phoenix.

REOPENING OF SCHOOL

Queen of Peace Catholic School has defined three options for reopening. As of right now, we will be opening with Plan C on August 17 and transitioning to Plan B on September 8, but this could change. (With Plan A or Plan B, parents have the option to keep their children at home with Distance Learning provided)

- Plan A- School opens traditionally
- Plan B- School implements hybrid model
- Plan C- School implements Distance Learning

Plan A- School opens traditionally: The goal for the school is to open the 2020-2021 school year with this Plan. Please note this document is not in its final draft. Should circumstances not allow a student to attend Plan A when the school reopens, the family must notate the reasoning in writing to the principal. The principal will then work with the family on our school's alternative Plan for education. The school will adhere to health, state, and Diocesan directives of moving with this direction (whether it be intermittent or such) as we move closer to the beginning of the school year.

Plan B -School implements hybrid model: The school will utilize an A/B cohort model which maximizes instruction, limits movement on campus, and allows for social distancing in the classroom. This model will incorporate all classes.

Group A will attend school Monday- Tuesday and every other Wednesday
Group B will attend school Thursday-Friday and every other Wednesday

Plan C- School implements Distance Learning: The school will reflect on Spring 2020 best practices to enhance Distance Learning. The school teachers are scheduled to be trained in Google Classroom with the possibility to implement for particular grade levels. Distance Learning in-services are being attended by some teachers this summer and knowledge learned will be shared with all teachers. The school building will be closed for instruction and distance learning will be implemented.

The school needs to be prepared should it be directed to implement one or more of these Plans during the school year intermittently.

STUDENT DROP OFF/PICK UP PROCEDURES

- Families will be required to only use the Drop Off/Pick Up area for dropping off and picking up students. Families will not be able to park and walk their child onto campus.
- Morning Drop Off is from M-F 7:45-8:00am.

- Afternoon Pick Up is M-T and Th-F from 3:00-3:15pm and Wednesday from 12:15-12:30pm. Students will be socially distanced while awaiting pick up- students will be called out of the classroom as their parent arrives in the pick up line. (walkie-talkies will be utilized by teachers to communicate parent arrivals)
- If a student is to be picked up to leave school EARLY, parents are to call the School Office 10 minutes prior to arrival (to allow for the student to pack up and come to the School Office). The parent will call the School Office upon arrival, park in the front parking, the student will be walked out to the front of the school by a staff member, and sign-out signature will be obtained. **OR** The parent will enter the School Office and use hand sanitizer upon arrival and sign their child out.

SCREENING PROCEDURES FOR STUDENTS AND STAFF

- Parents are asked to take their child(ren)'s temperature in the morning and screen their child for COVID-19 symptoms (fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea).
- Prior to leaving for school. If their child has a temperature of 100 degrees or higher, symptoms of COVID-19, been exposed or in contact with someone with COVID-19, they must inform the School Office and keep their child home.
- Prior to the start of the school day, contactless thermometers will be used to screen student's temperatures as they arrive at school. The student will step out of their car, a temperature taken and then either admitted into school (no fever) or asked to return to their car (if reading showed 100 degrees or higher), pull into a parking spot and the temperature taken again as a double check on the temperature reading. Should there be a temperature (100 degrees or higher) the student will be asked to not attend school and the parent to follow up with the school nurse that afternoon on the well-being of their child. Temperatures must be below 100 degrees for students to attend school.
- Staff will take their temperature in the morning at home. Should they have a temperature of 100 or higher, symptoms of COVID-19, been exposed or in contact with someone with COVID-19, they must call the principal and stay home. A substitute/Special area teacher will be utilized for that teacher.
- Staff temperatures will be taken and screening questions regarding symptoms and exposures will be asked daily. Anyone not meeting criteria will not be able to stay on campus.

PHYSICAL DISTANCING PLANS

- Recess: To begin the school year, there will be a separation of the playground into sections for class play which allow for the same class groupings to be together, like their classroom setting. There will be designated equipment to use for each class that will be wiped down daily.
- In the event of a state mandated shut down, a return to Distance Learning will be implemented.
- Options for lunch are under consideration including students eating lunch in their classrooms, and/or spreading out in Madonna Hall. At the time of this writing, students will be eating lunch in their classrooms.
- Every effort will be made to keep students with their homeroom classmates in their homerooms. Teachers will move to students as opposed to students moving and mixing

in multiple classrooms throughout the day. This will include Special areas classes until further notice.

- Teachers will be removing non essential items from their classrooms. This includes furniture, soft goods such as bean bag chairs and pillows, and other items that would be difficult to clean in the event of a known exposure.
- Wherever possible, desks/tables will be moved to create maximum space between them. We will strive to arrange student desks to face in one direction, privacy shields put up to create a barrier if spacing cannot be obtained, utilization of mask usage should social distancing be compromised, and no sharing of school supplies.
- Students will keep backpacks near their desk space. Lunch boxes will be kept in baskets/shelves.
- Volunteers will not be allowed on campus at this time. The school will keep you posted when a small group of consistent volunteers (library volunteers and lunch aides) can be utilized.
- Large gatherings will be postponed at this time. Meet the Teacher, Curriculum Night, School attended Mass. More information on these events will be communicated.

HEALTH AND ILLNESS PROCEDURES

- Staff will wear personal protective equipment (PPE) during Drop Off and Pick up.
- The use of cloth face coverings for students and staff throughout the school day will be used, especially when social distancing cannot be implemented. Cloth face coverings should be one solid color and should not contain words or images. The school asks that your child bring a face covering to school each day. The school will adhere to Mesa city directives regarding the face covering.
- Hand hygiene products and cleaning supplies, soap, hand sanitizer, disinfectant wipes, and tissues, will be readily available in classrooms.
- Comprehensive handwashing will be strictly enforced, and time will be allotted throughout the day to allow for proper technique. This includes upon arrival to campus, before and after bathroom use, before eating, and after recess, and PE outdoors (when this will be implemented).
- The drinking fountain will be used to fill up student water bottles. Students will not be turned away from using the drinking fountain for a drink. The drinking fountains will be cleaned during the school day. The school asks each child to bring a refillable water bottle with their name on it each day to school.
- Students and staff will be monitored throughout the day for signs and symptoms of illness.
- An isolation space for illness will be in the Health Office.
- If a student becomes ill during the school day with any symptom relative to COVID-19, the student will be cared for in an isolation setting and the family will be required to pick up the child immediately.
- Should a student or staff member be diagnosed with COVID-19, the school will call the County Health Department to report this communicable illness and we will adhere to their guidance.
- Return-to-school after COVID-19 will follow guidance of the County Health Department.

HEALTH EDUCATION, ETIQUETTE, AND REINFORCEMENT OF SOCIAL NORMS

- Staff training will be provided at the beginning of the academic year regarding hand hygiene, student observation of illness, sharing of workspaces and other items, cleaning common spaces after each use.

- Existing handwashing and germ instruction/lessons by physical education teacher and teachers will be enhanced to include health etiquette and social norms, and health check information.
- The school will communicate health education to families and students.
- School communication will contain parent education about the importance of monitoring symptoms and staying home if ill.
- Social distancing education will be presented and monitored.
- School supplies will not be shared. Students will use their personal supplies.

FACILITY CLEANING

- CDC recommendations for cleaning supplies and processes for schools will be followed.
- Frequency of cleaning and disinfecting bathrooms, classrooms, and high touch areas will be increased during the school day and at the end of each school day. i.e. sanitizing stair handrails, door knobs/push bars, drinking fountains, faucets, push bars on soap dispensers, etc.

Blessings to our Queen of Peace Catholic School Families!